

Lincoln Street School

**Governance Committee
Meeting Minutes**

**September 24, 2020
3:30 P.M.**

Board Members:	Sara Smith	TCDE Assistant Superintendent
	Yuliana Moreno	TCDE Representative
	Linda Houchins	TCDE Representative
	Kelley Dolling	Tehama County Community Representative
	Jill Kelly	Lincoln Street School Parent Representative

The meeting of the Lincoln Street School Governance Committee was held on the above date.

1. **Call to Order** Meeting called to order at 3:31 P.M. by Sara Smith.
2. **Roll Call and Pledge of Allegiance** All members were present.
Pledge of Allegiance led by Jill Kelly.
3. **Consent Agenda**
 - 3.2 Motion to approve the Governance Meeting Minutes from July 18, 2020 by Kelley Dolling with a second by Linda Houchins. Motion carried unanimously.
4. **Audience with Groups and/or Individuals to Speak** There were no groups and/or individuals wishing to address the Board at this meeting.
5. **School Report**
 - 5.1 **Student Review.** There are 56 returning students and 24 students. There are 86 students on the waiting list. There is 1 drop with 3 days of attendance. There are currently 80 students enrolled.
 - 5.2 **Tasks Accomplished.** Due to Covid-19 not much to share at this time. Math groups and ELA groups are meeting virtually. Virtual Parent Club had 6 to 7 attendees with good feedback. Lincoln Street School employees participated in the virtual Suicide Awareness Walk in September. SEL focus starts tomorrow and is taking place virtually. All Lincoln Street School staff will attend a CharacterStrong training in October.
6. **CBO Report**
 - 6.1 **Expenses Agreement.** Admin amounts to what they were last year. Motion to approve the Professional Administrative Services/Operating Expenses Agreement by Kelley Dolling with a second by Jill Kelly. Motion carried unanimously.
 - 6.2 **SARB Contract.** SARB amounts are close to what they were last year.

6.2 was presented together with 6.1 and approved. Motion carried unanimously.

**6. CBO Report
(continued)**

6.3 **Trend Analysis.** Budget does not look good due to low ADA. All districts will be watched closely to determine cashflow. Governor signed the budget before the original budget was due. Reductions were moved to deferrals and comprehensives were given considerations that were not given to charters. Lourie will reassess our budget in an attempt to help alleviate the damage, but right now we are working in a deficit budget.

7. New Business

7.1 **LCP.** The Learning Continuity and Attendance Plan was reviewed on September 23, 2020 during a virtual public hearing. There was no additional feedback. Christi made the suggested changes to the plan that were mentioned by Linda during the public hearing. Sara Smith closed the Public Hearing on September 23, 2020. Motion to approve the LCP by Kelley Dolling with a second by Jill Kelly. Motion carried unanimously.

7.2 **ACSA Clear Admin Fees.** Christi is finishing her administrative credential. This will be the final payment for 2020-2021 so that she can clear her credential. The cost will be approximately \$4,200 for the year. Motion to approve the admin fees by Jill Kelly with a second by Kelley Dolling. Motion carried unanimously.

7.3 **TUPE Policy.** Previously, TCDE covered Lincoln Street School under their tobacco policy. Going forward, LSS will have their own coverage. This will require LSS to provide education, outreach, signage, and a TUPE Policy section added to the handbook. Motion to approve the TUPE Policy by Yuliana Moreno with a second by Linda Houchins. Motion carried unanimously.

8. Old Business

None at this time.

9. Discussion

Next Meeting Date. The next meeting will be held on Wednesday, November 12, 2020 at 3:30 P.M.

10. Adjournment

There being no further business, the meeting was adjourned at 3:47 P.M.